

# Arts In Action

The background is a rich, textured collage. At the top, a dark, jagged shape resembling a cave entrance or a stylized animal head is set against a warm, orange and red background. Below this, a large, bright orange and yellow flame-like shape dominates the center. Scattered throughout are various autumn leaves in shades of yellow, orange, and red. Several butterflies are depicted, including a large white one with blue and black patterns, and a smaller yellow one. A book is visible in the middle, with text on its pages. The bottom of the collage features a row of green leaves and clusters of dark purple grapes. The overall color palette is warm and autumnal, with a mix of naturalistic and abstract elements.

May all the time be A is  
Restricted and reserved, I continue to hide U is my voice  
S is for the survivor that's still struggling through, S eeking the

Annual Report 2003

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## **Objectives of the Organisation**

Arts in Action is South Australia's peak arts and disability organisation. We are a not for profit, community minded organisation which assists people with experience of disability to participate in the arts as artists and audience members. Our role in this work includes promoting and showcasing the ways in which the arts can empower people with a disability, diminish social isolation and improve individual and community well being.

## **The Vision**

Arts in Action is a creative driving force opening up pathways of opportunity for people with a disability to realise their creative abilities and equally contribute to, and participate in, South Australia's arts and cultural life.

## **The Mission**

To establish joint venture partnerships and collaborative activities that effectively increase opportunities for people with a disability to participate in the arts at a professional and recreational level

## **Guiding Principles**

- To work in a manner that supports social integration for people with a disability
- To value and promote individual creative potential
- To provide support for innovation and invention
- To strive for the highest levels of achievement

## **Goals**

1. Increase opportunities for people with a disability to participate in quality recreational arts experiences of their choice
2. Increase professional opportunities for artists with a disability to contribute to the arts at a local, national and international level
3. Provide leadership for social change by increasing levels of awareness of disability friendly ways of working
4. Develop the High Beam festival as a vehicle to promote disability inclusive practices and achievements in the Arts
5. Increase the level of resources available to support access to the arts for people with a disability

## **President's Report**

The year at Arts in Action marked many changes within the organisation. Susan Maley was appointed Artistic Program Director after an absence in this position for over 12 months. The board and staff worked together during this time to revisit position descriptions and for the first time a full-time position was offered. The board was delighted with the range of experienced professionals who applied for the new position of artistic program manager and have benefited from the new networks and contacts Susan brought with her from the USA. During 2003, the Board, with staff, invested in developing human resource policies and procedures including staff appraisals, a board induction kit and a new flexitime policy. Enormous thanks to Deidre Williams who acted as General Manager during Susan's transition, during which Jayne was on maternity leave. Deidre's comprehensive and in depth knowledge of the organisation and passion for Arts in Action meant the organisation could continue current programs successfully whilst planning the year ahead.

Strategic Planning took the lead at the start of the year in preparation for developing a new business plan to align with the Australia Council triennial funding. Alex Reid, Community Cultural Development Board member attended a board meeting to join a discussion focussing on the organisation's work to balance the High Beam Festival with other core programs and projects. The Board will continue such planning throughout 2004 in determining more clearly the future directions of our peak disability arts organisation.

High Beam Festival '04 inspired the development of a new marketing look, advertising the Festival; it's website and other promotional material. The web-site receives visitors from around the world who will now enjoy a colourful and high quality new design. Arts in Action will follow suit in 2004 in the development of new promotional material for the overall organisation.

Congratulations to all the staff, project coordinators and the artists who are the drivers of the successful projects, funding submissions and festival events. Your work during 2003 has extended Arts in Action into new terrain. As I write this report, staff and project coordinators are winding up the enormously successful High Beam Festival '04 and the Ideas and Innovations Conference.

Thank-you to our passionate and pro-active Board who have worked tirelessly all year and who continue to guide the organisation into bold new territory. The Board farewelled Wayne Eckett, treasurer for two years who was integral to numerous developments within the organisation and we openly welcomed our new treasurer Claire Witham, who has brought a wealth of experience to the organisation.

Having sat on the board since 2001, I was delighted with the invitation to become chair during 2003. Thank-you enormously to staff and board members who have supported and challenged me as chairperson and I look forward to continuing my work with all the team at Arts in Action.

Kat Worth

President

## General Manager's Report

2003 saw a coming of age for Arts in Action, for the first time in the organisation's fifteen year history we were able to employ a fulltime staff member! Susan Maley was appointed to the position of Artistic Program Director and joined us from Portland Oregon in February 2003. We hosted a lovely meet and greet event early one autumn morning at the Adelaide Zoo, well attended by our many colleagues and supporters - it was a great success!

Eight weeks after Susan began work for Arts in Action I was off on Maternity Leave, for twenty four weeks leaving my role in the capable hands of Deidre Williams. I did continue to work for this period at a half day per week – so still kept my hand in and was available to support Deidre, Susan and Sandy (Administration Officer) in the ongoing work of the organisation.

Arts in Action delivered a varied program in 2003 including the artistic program encompassing visual arts workshops in partnership with Community Bridging Services, the regional choir project in Clare, Silk Stories exhibition regional SA tour in partnership with Country Arts SA, Tech Art stage 2 and Club C monthly music dance club. Advocating for greater access to all cultural events, venues and activity in SA is part of our ongoing core work, and in 2003 we supported many South Australian arts organisation in preparing and lodging with HREOC their Disability Action Plans. Another aspect of our core work is the role of Service and Referral Agency. We assist Artswokers with experience of disability in the seeking and preparation of funding proposals, and infrastructure support from this office. We also support them by providing networking opportunities with other arts agencies, providing advice to both as well as introductions and support. Over the past year Arts in Action has received 550 information and referral requests.

The continued funding Arts in Action has receives from our key stakeholders is very encouraging, and the growth rate significant. The sustained interest and support from the non arts funding bodies including the Disability Services Office and South Australian Tourism Commission is an excellent indicator of the understanding and acknowledgment the value and impact the arts does have within their sectors. The development of the Ideas and Innovations Conference saw a new partnership emerge with Flinders University and Community Arts Network SA. The Australia Council supported different areas of activity through the year including the funding for this conference. 2003 being a non festival year saw intense program, marketing and budget development with many funding applications prepared in order to raise the amount needed to mount the 2004 High Beam Festival – in all \$306,250 was secured. 2004 will bring about a re-evaluation of the future direction of the Festival and how Arts in Action can best channel and grow the interest the Festival engenders.

2003 saw the planning and introduction of some significant operational strategies within Arts in Action, including the development of a Disability Action Plan, new human resource policies and refined financial reporting formats. We also made the most of training and professional development opportunities. I completed Frontline Management training, attended DADAA WA's 24/7 Festival including the Building Communities Culture and Alliances seminar and workshop. Susan attended the Australian Social Policy Conference in Sydney in June and also Wataboshi in Brisbane in November. The Board of Management undertook a Strategic Planning Day in August. We maintained representation on key boards and committees including the South Australian representation on the national DADAA network.

Over the year Arts in Action has been fortunate to attract some excellent placements and volunteers, thanks must go to Jo Brown, and David Edwards, for their support, sense of humour and flexibility. The Arts in Action 'family' continues to grow with the volunteers and work placements we have had over the years, we are always pleased to see them return for visits and the occasional cake (or two) even the one who now lives OS! The key Co-ordinators of projects for this year are due huge accolades for their commitment, hard work, and ingenuity including Geoff Crowhurst - Festival Co-ordinator, Claire Thackray - Club C Co-ordinator, Bob Daly - Silk Stories Co-ordinator, Bob Petchell - Tech Art Co-ordinator (and initial co-ordination of the regional choral project). A big thank you to all the fantastic Artswokers who have contributed to our 2003 program! The Staff, Susan and Sandy have worked tirelessly with dedication and a smile – my thanks to you both. And to Deidre who not only kept my chair warm but brought a wealth of experience, foresight and ability – and meant I could relax during my leave.

Finally the other acknowledgement must go to our Board of Management for their governance, guidance and strength – my sincere thanks to you all.

Jayne Boase

General Manager



## **Artistic Program Director's Report**

Since arriving last February, I've been immersed in South Australia's vital arts and disability sector. It has been a fascinating journey from then to now, May 2004, as I write this several weeks after the completion of Evolve, High Beam 2004 and the Ideas and Innovations Conference. The report of activities in 2003 highlights the growth of Arts in Action and the foundation for the successes of 2004 and years to come. It has been a pleasure and privilege to be part of Arts and Action's activities in 2003 and add my contributions to meet the goals of supporting artists with disabilities.

### **Summary of Program Activity**

#### **Tech Art Project**

The second stage of the Tech-Art Project, funded by Health Promotions SA, ran from March – July, 2003, and included the launch of the website for the project. The Artistic Team of Composer, Robert Petchell, Website Designer, – Anne Tichborne, Film Maker, Shalom Almond, worked with small groups of people with disabilities and artistic interest in three areas:

**Tech-Art Online** developed an online gallery and created virtual community. The website generated a wide range of enquiries about how to expand artistic work using technology. Contacts were widespread, with over half from Australia, a third from the US and the rest from other countries including Belgium and the UK. Anne Tichborne, independent website designer, also facilitated the Adelaide-based work with a core group of five artists with disabilities. Activities included digital photographic sessions, field trips, development of the themes "Food as Heritage" and "Food Fantasies" and products including recipe cards and the online gallery exhibition.

**The Tech-Art Ensemble** was a performance ensemble of 5 facilitated by Composer and Project Coordinator Robert Petchell. His studio was the base for the creation of sound works both for placement on Tech-Art Online and for live performance. The Ensemble explored the use of a range of technologies that can be used in live performance, including projected image and sound processing. The culmination was a live performance at Club Contagious.

**Tech-Art Image** was the documentation of Stage 2 and the creation of images for use by the Tech-Art Ensemble. The images will be collected through video and digital scanning and facilitated by independent filmmaker, Shalom Almond.

Scheduled online meetings were one of the strengths of the project as well as regular face-to-face contacts with the artistic team and participants. During this project phase, Ngapartji Multimedia Centre, one of the projects' partners and the site of meetings closed. This regrettably removed the capacity of program participants to have a multimedia site for meetings and work sessions.

The project grand finale performance at Club Contagious included poetry, music, multimedia projections and the display and sales of cards and bookmarks featuring computer-generated arts by participants. Products of the project include a film by Shalom Almond interviewing artists involved and showing samples of their work and a website designed by Anne Tichborne. While the next grant application for program continuation wasn't funded, the project vision and outcomes have been grafted as one of the roots of the new media Australia Council pending application, 'Explore'. The skills acquired by the artists with disabilities have gone on to inform their independent and collaborative work as well.

## **Pathways Program**

*Pathways*, a program partnership with Community Bridging Services, is a visual arts workshop program for CBS clients with professional artists' facilitation. CBS funds the cost of travel, venue, promotion and support workers for participants, while Arts in Action, through the Australia Council, has funded artist's fees and coordination costs. The program was inactive for the first part of the year, due to AIA's partial staffing, but resumed after the arrival of the new APD and initially served the same range of CBS clients. There was a mid-year program assessment conducted by CBS and Arts in Action to look at each organisation's goals and the best structure for optimum promotion of the creative growth of the people involved.

Both CBS and AIA decided to move forward with more in-depth art opportunities for the clients of CBS who would make the best use of the artists provided by AIA. The ongoing weekly groups being held on Tuesday and Wednesday night and Wednesday day were identified as being the best match. Previously those groups were operating with one artist/facilitator and seven to eight participants. AIA's support for a second artist to assist in each of these groups has dramatically accelerated the level of artistic output and mentoring time.

## **Club Contagious**

*Club C* is a disability friendly performance event held at the Governor Hindmarsh Hotel on the last Sunday of every month. It provides performance opportunities for musicians with and without disabilities and live dance music for all. The program continues to enjoy the generosity of the Tonkin family, owners of The Gov, who contribute the space with no charge. The high profile of this live music venue, one of Australia's best known, adds greatly to the atmosphere and popularity of this event. During 2003, *Club C* attracted an average of between 90 and 100 people each month and provided performance opportunities for around 30 bands or performance artists. The aim of *Club C* is to have at least 25% of performers be people with disabilities.

## **Regional Choir Initiative**

A new direction for Arts in Action this year was to develop a long-term regional initiative. This change in program direction from one-off projects of shorter duration is meant to develop community capacity, artistic activities and nurture regional leadership through mentoring. With the support of Health Promotions Core Program funding, the APD and acting GM began planning and review of a number of areas with potential partnering organisations. The regions chosen were the Clare Valley and Mid North. Kate Jenkins, the Clare Valley Leisure Options coordinator, has an extensive art and community background and interest and energy to promote a new collaboration.

During consultation in the region, a choral project struck the strongest chord of interest during initial consultation in the regions. Pat Rix agreed to be the creative director and choir leader and Robert Petchell provided his program coordination expertise and mentoring to Rachel Fisher, who assumed program coordinator responsibilities in 2004. Community participation was solicited through Leisure Options contacts as well as general advertisements in community newspapers in the Clare area and a series of workshops were held in October, November and December with groups ranging from teenagers to mixed community including seniors. On December 4<sup>th</sup> all groups gathered for a celebration and conclusion to this first stage. The enthusiastic response to these taster workshops led to the formation of the Big Country Choir, drawing from Clare, Balaklava, Wallaroo and the Barossa. In this seven-week period, the seeds were sewn for the workshops that followed in 2004. These sessions began the intense preparation and collaboration on compositions with Pat Rix for their performance with Tutti Ensemble at the 2004 High Beam Music and Literature Awards.

Arts in Action will be continuing its involvement for two to three years to develop a strong, ongoing choral arts community in the region. Future creative developments of these groups will be highlighted at the next High Beam in 2006, as well as ongoing regional events. The successes of this project will be used to plan future regional projects.

## **Silk Stories**

*Silk Stories* merged two successful community cultural development projects. The first, *Silk Chandeliers*, funded by Festivals Australia, was created as a regional project for High Beam 2002 and *Silk Trees* was funded by the Land, Art, and People Project Fund of the Australia Council and produced by indigenous and non-indigenous artists in the Eyre Peninsula. The components of *Silk Stories* were five hand-painted silk trees, 3.5 metres tall and 1 metre diameter and four “chandeliers” of five graduated metal hoops, from 3 metres to 1 metre, with a 4 metre drop, both lit from within. The installation included soundscapes, video and photos and written descriptions of the production. As Bob Daly, the project coordinator who envisioned *Silk Stories* has said, both elements are totems of each of their communities and reflect the life spark that lies in regional communities.

With funding from Australia Council's core project support, there was an extensive regional tour in 2003 from June to December in the following locations: Naracoorte, Mt Gambier, Whyalla, Renmark, Tanunda, Burra. The regional tour continued in 2004 and culminated in exhibitions at the SA Museum for the 2004 Adelaide Fringe and High Beam Festivals. Country Arts SA was a touring partner and provided additional funding and staffing support.

## **High Beam 2004 Preparation**

A very significant part of 2003 programming activities was planning for High Beam 2004. The Board's Artistic Reference Group provided invaluable advice and guidance during this process. Preliminary activities included:

- Production of funding applications to Arts SA, Health Promotions, Festivals Australia, Australia Council, SA Tourism, Cities of Adelaide, Pt Adelaide/Enfield and Mitcham, Community Benefits, SPARC Disability Foundation as well as reconnecting with ABAF and developing corporate sponsorships.

- Negotiations for both conference and performance venues and pencil bookings for the same.
- Recruitment and appointment of Festival Program Coordinator, Geoff Crowhurst, who began in August.
- Selection of Jacqui Hunter as coordinator of High Dreams At The Queens aerial sculpture and workshops and Evette Sunset as the lead artist for this project.
- Fiacre Baker, marketing consultant, who created the extensive marketing plan and began a series of bi-weekly meetings until April 2004.
- Geoffrey Parslow was chosen as the Visual Arts Program Coordinator.
- Five graphic artists were interviewed and Katrina Allen was chosen for the vitality of her graphic work and experience with the layout and production of event programs.
- Website development began in coordination with the graphic designer.
- The development of partnerships with Flinders University Disability Studies Program and CANSA for the Ideas and Innovations Conference proposal submitted to the Australia Council.

The poster launch on the International Day of Disability, December 3<sup>rd</sup>, was a highly successful event and an important milestone in the midst of ongoing festival preparations. Featuring performances by Tutti Ensemble and Restless Dance Co., it was held at the SA Museum and was the beginning of welcome collaboration with the Museum who went on to host *Silk Stories* during the Festival and providing the venue for the Festival Launch on May 3<sup>rd</sup> 2004.

The event was attended by a wide range of community members, art and community organisations and staff of the recently secured High Beam corporate sponsor National Australia Bank. Steve Riley, the SA museum General Manager was extremely generous in extending the use of the space and staff time that provided a beautiful beginning and celebration at the end of the year.

Susan Maley

Artistic Program Director



## Treasurer's Report

I joined the Board of Arts In Action as Treasurer at the last AGM in May 2003.

Arts In Action manages and presents the High Beam Festival every two years. This major activity is the focus of much of the organisation's energies and resources, and provides a platform to showcase its ongoing artistic program. As a non festival year, 2003 was a period of creative development for Festival projects. During the year staff also focused on the ongoing arts program (including Club C, Tech Art and Silk Stories) and long term developmental projects, as well as on delivering much needed core services such as advocacy and information to the public, artists and arts organisations.

Arts In Action's main financial achievements for 2003 include:

- maintaining a strong and sustainable amount of core funding from Arts SA, the Australia Council (CCDU) and the Disability Services Office;
- securing significant financial support for its artistic projects from the South Australian Tourism Commission, Arts SA - Health Promotion Through The Arts and the Australia Council - Community Cultural Development Unit;
- increasing working capital from December 2002 by 76% or \$37,370, taking it from \$49,318 to \$86,688. This amount represents 30% of the organisation's annual turnover for 2003 and the achievement of a key financial goal this year;

- significantly increasing the level of funds secured for the 2004 High Beam Festival by December 2003 (which explains the amount of Grants In Advance as at 31 December 2003);
- developing a creative partnership with Flinders University, attracting funding from the Australia Council for the joint activity, with the outcome being a key component of the High Beam Festival; and
- developing improved financial accounting procedures and refining financial reporting formats, for implementation in 2004.

During 2003 Arts In Action raised and secured \$315,003 for its annual operations from a range of sources, including the State and Federal arts funding agencies, interest and box office. Over the same period it spent \$282,177, of which \$186,137 or 66% was spent on employing the three core staff, numerous artists, artswomen and project staff. About 9% (\$24,808) was spent on production costs - those costs associated with the artistic process and the delivery of artistic product. About 9% (\$26,000) was spent on marketing and promoting the organisation and its artistic activities to the community. Infrastructure costs, such as rent, electricity, insurance and audit costs etc, comprised 16% or \$45,232 of the total annual expenditure.

Arts In Action finished the 2003 calendar year in a healthy, robust financial position and having met a number of key financial goals. This meant the organisation was able to move into 2004 and the High Beam Festival with confidence and with the financial capacity to deliver the best festival yet.

Claire Witham

Treasurer



## INDEPENDANT AUDITORS REPORT TO THE MEMBERS OF

### ARTS IN ACTION INC

I, **PREM SINGH** have audited the attached Balance Sheet, Income and Expenditure Statements, and notes to and forming part of the financial statements of Arts In Action Inc for the year ended **31<sup>st</sup> December 2003**. The Management Committee is responsible for the preparation and presentation of the financial statements and the information they contain. We have conducted an independent audit of these financial statements in order to express an opinion on them to the members.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the financial statements are free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial statements, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Standards so as to present a view of the association which is consistent with our understanding of its financial position and the results of its operations and cash flows.

The audit opinion expressed in this report has been formed on the above basis.

#### **Audit opinion:**

In my opinion, the financial statements present fairly (in accordance with applicable Accounting Standards and the Association Incorporation Act (SA) 1985) the financial position of Arts In Action Inc. as at the **31<sup>st</sup> December 2003**, and the results of its operations and cash flows for the year then ended.

Dated at Adelaide this **30<sup>th</sup>** day of **APRIL**, 2004.



**PREM SINGH**  
Registered Auditor

#### THE TEAM:

Prem Singh FCA  
Darren Hall B Com  
Antheo Sperou  
Sanjay Singh

Christopher Miller ASA  
Raj Singh B Com ACA  
Amy Edgley  
Barry Crothers

**ARTS IN ACTION INC.**  
**BALANCE SHEET AS AT**  
**31ST DECEMBER 2003**

	Note:	2003	2002
		\$	\$
<b>MEMBERS' FUNDS &amp; RESERVES</b>			
<b>Members' Funds</b>			
Opening Balance		50518	34286
Add Suplus for the year		30852	16231
		<u>81370</u>	<u>50518</u>
Less Transfer to Reserve		-10000	0
Total Member's Funds		<u>71370</u>	<u>50518</u>
<b>Reserves</b>			
National Australia Bank Award		5319	0
Evolve High Beam 2004		10000	0
Total Reserves		<u>15319</u>	<u>0</u>
<b>TOTAL MEMBERS' FUNDS &amp; RESERVES</b>		<u><b>86688</b></u>	<u><b>50518</b></u>
Represented by:			
<b>CURRENT ASSETS</b>			
BSA Trading Account		75066	103245
BSA Cash Management Fund		207518	100766
BSA Public Fund		587	575
BSA Festivals Australia Account		0	616
Petty Cash		200	200
Sundry Debtors		0	0
Prepayments		<u>1020</u>	<u>0</u>
<b>Total Current Assets</b>		<b>284391</b>	<b>205402</b>
<b>LESS CURRENT LIABILITIES</b>			
Sundry Creditors & Accruals		8768	9715
Payroll liabilities - PAYG		758	3508
GST Collected		7004	6012
GST Paid		-402	-1258
Provision for Annual Leave		7472	2329
Provision for Long Service Leave		0	0
Provision for Employee Relocation		0	3500
Project Balance Carried Forward		1974	29479
Grants In Advance	2	<u>172129</u>	<u>102800</u>
<b>Total Current Liabilities</b>		<u><b>197702</b></u>	<u><b>156084</b></u>
<b>WORKING CAPITAL</b>		<b>86688</b>	<b>49318</b>
<b>ADD NON CURRENT ASSETS</b>			
Plant & Equipment		36094	32873
Less Provision for Depreciation		<u>-36094</u>	<u>-31673</u>
		<u>0</u>	<u>1200</u>
<b>NET ASSETS</b>		<u><b>86688</b></u>	<u><b>50518</b></u>

These statements should be read in conjunction with the accompanying notes.

**ARTS IN ACTION INC**  
**INCOME AND EXPENDITURE STATEMENT**  
**FOR THE YEAR ENDED 31st DECEMBER 2003**

	2003 \$	2002 \$
<b>INCOME</b>		
<b>Opening Balances</b>		
Project Balances b/fwd	3848	3668
Funds in Advance b/fwd	18312	187472
<b>Earned Income</b>		
Workshop & Registration Fees	0	2188
Club C Box office	4192	3514
Memberships	64	64
<b>Sponsorship &amp; Fundraising</b>		
Sponsorships	0	5750
Donations Received	11	0
<b>Other Earned Income</b>		
Bank Interest	7272	2072
Sundry Income	1988	4182
<b>Grants &amp; Subsidies</b>		
State - Arts	121739	132950
State - Other	32254	0
Australia Council	122823	80000
Local Government	0	12300
Other Subsidies	2500	0
<b>Recoveries &amp; Reimbursements</b>		
Administration Service Fees Collected	7810	21075
Administration Service Fees Paid	-7810	-21075
<b>TOTAL INCOME</b>	<b>315003</b>	<b>434158</b>
<b>LESS EXPENDITURE</b>		
<b>Salaries, Wages &amp; Fees</b>		
Core Staff	114696	70537
Artist & Performer Fees	37545	60950
Contractors & Consultants	12151	12338
On-Costs	21745	13039
<b>Production Costs</b>		
Project Production Expenses	24808	148222
<b>Marketing, Promotion &amp; Documentation</b>		
Promotional Materials	9328	4494
Website	4075	2891
Research & Documentation	875	10714
Marketing & Promotion	11722	24388
<b>Infrastructure Costs</b>		
<b>Communication &amp; Transport</b>		
Postage	746	854
Courier	190	50
Telecommunications	4201	4159
Travel & Accomodation	5491	3264
<b>Office Consumables</b>		
Stationery & Photocopying	2013	2452
<b>Office Running Costs</b>		
Electricity	1048	977
Rent	8599	8360
Security	284	0
Office & Building Maintenance	1176	782

These statements should be read in conjunction with the accompanying notes.

**ARTS IN ACTION INC**  
**INCOME AND EXPENDITURE STATEMENT**  
**FOR THE YEAR ENDED 31st DECEMBER 2003**

	2003	2002
	\$	\$
<b>Organisational Resources</b>		
Subscriptions & Memberships	751	728
Equipment Maintenance	1964	1220
<b>Governance &amp; Other</b>		
Annual & General Meeting	1124	483
Auditor's Remuneration	900	900
Audit & Accounting Fees	4440	3750
Board Meetings	469	430
Bank Fees	802	919
Depreciation	1200	3150
Equipment	4874	4402
Insurances	4001	3713
Sundry Expenses	958	2281
<b>TOTAL EXPENDITURE</b>	<u>282177</u>	<u>390448</u>
<b>NET OPERATING SURPLUS</b>	32826	43709
<b>LESS OTHER EXPENSES</b>		
Projects Carried Forward	<u>1974</u>	<u>27479</u>
<b>Total</b>	<u>1974</u>	<u>27479</u>
<b>NET SURPLUS</b>	<u><u>30852</u></u>	<u><u>16231</u></u>



# **ARTS IN ACTION INC.**

## **NOTES TO and FORMING PART OF the FINANCIAL STATEMENTS**

**AS AT 31<sup>st</sup> DECEMBER 2003**

### **NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

The accounts have been prepared in accordance with applicable Accounting Standards issued by the Australian accounting bodies and the requirements of the Associations Incorporation Act (SA) 1985. The accounts have been prepared on the basis of historical costs and do not take into account changing money values, or, except where stated, current valuations of non-current assets. The accounting policies have been consistently applied, unless otherwise stated.

All projects, grants and activities are presented in detailed profit and loss statement format to more fully report on the financial activities of the association.

#### **Income Tax**

Arts In Action Inc is classed as a not-for-profit organisation and as such is exempt from income tax under sec 50-5 item 1.1 of the Income Tax Assessment Act 1997.

#### **Segment Reporting**

Arts In Action Inc is an organisation operating principally in South Australia and as such comprises only one reportable industry and geographical segment.

#### **Fixed Assets**

All fixed assets are recorded at their original cost and have been depreciated over their useful lives.

#### **Project Funds Carried Forward (refer Note 2 attached)**

The unspent balances of projects which commenced prior to balance date and are of an ongoing nature are shown as current liabilities in the balance sheet. Government grants for annual funding of activities, for projects of less than twelve months, and for operating activities have been fully accounted for in the annual accounting period with surpluses and deficits being transferred to Members' Funds or reserves.

#### **Employee Benefits**

Provision is made in respect of the association's liability for annual and long service leave on the basis of the terms of their employment.

Contributions are made by the association to an employee superannuation fund and are charged as expenses when incurred. The association has no legal obligation to provide benefits to employees on retirement.

#### **Members Subscriptions**

Members' subscriptions are accounted for on a cash basis, being brought to account when received.

**ARTS IN ACTION INC. Year Ended 31st December 2003**

<b>Note 2: Reconciliation of Grant Income</b>					
		Unexpended Grants brought forward from previous financial year	Grants Income Received this Year	Grant Expenditure this Year (Net Grant Income)	Unexpended Grants carried forward to next financial year
Australia Council	CCDU - Core Grant	40,000	40,000	80,000	-
	CCDU - Pathways	5,000	5,000	4,950	5,050.00
	CDDU - Silk Stories	-	46,145	37,738	8,407.48
	CDDU - Innovations & Ideas	-	19,500	136	19,364.09
	<b>Australia Council Total</b>	<b>45,000</b>	<b>110,645</b>	<b>122,823</b>	<b>32,821.57</b>
State Arts Funding	ArtsSA - Core Grant	-	72,600	72,600	-
	ArtsSA - Health Promotions - Core	4,000	7,950	11,950	-
	ArtsSA - Health Promotions - Silk Stories	2,500	2,500	5,000	-
	ArtsSA - Health Promotions - Pathways	3,000	3,000	-	6,000.00
	ArtsSA - Health Promotions - Regional Choir	8,750	8,750	11,339	6,161.22
	ArtsSA - Health Promotions - Tech Art 2	8,250	8,250	16,500	-
	ArtsSA - Health Promotions - Club C	-	5,000	1,850	3,150.00
	ArtsSA - Health Promotions - High Beam	-	33,900	-	33,900.00
	ArtsSA - Health Promotions - Metro Workshops	-	2,600	-	2,600.00
	ArtsSA - Health Promotions - Visual Arts	-	7,250	-	7,250.00
	<b>ArtsSA Total</b>	<b>26,500</b>	<b>151,800</b>	<b>119,239</b>	<b>59,061.22</b>
Other State Funding	Dept Human Services - Core Grant	-	12,500	12,500	-
	Dept Human Services - High Dreams	-	5,000	-	5,000.00
	Dept Human Services - Metro Workshops	-	4,925	2,114	2,810.62
	Dept Human Services - Visual Arts	1,075	5,000	-	6,075.00
	Dept Human Services - High Beam	48,637	18,000	37,477	29,160.69
	Dept Human Services - Music & Literature	-	10,000	-	10,000.00
	SA Tourism Commission	-	15,000	-	15,000.00
	Office of Recreation & Sport	-	3,500	-	3,500.00
		-	-	-	-
Local Government	City of Adelaide - Metro Workshops	-	2,000	-	2,000.00
	City of Pt Adelaide/Enfield - Metro Workshops	2,500	3,400	2,500	3,400.00
	City of Mitcham - Metro Workshops	-	1,300	-	1,300.00
Other	DASC	2,000	-	-	2,000.00
<b>TOTAL GRANTS</b>		<b>125,712.30</b>	<b>343,070</b>	<b>296,653</b>	<b>172,129.10</b>

**ARTS IN ACTION INC**

**STATEMENT BY THE COMMITTEE**

In accordance with section 35 (2) (c) of the Associations Incorporations Act (SA) 1985, the Committee of Arts in Action Inc hereby states that;

In the opinion of the committee the accompanying financial statements

- 1 present fairly the results of operations of Arts in Action for the year ended 31<sup>st</sup> December 2003 and the state of affairs of the association as at that date.
- 2 as at the date of this statement there are reasonable grounds to believe that the association has the ability to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President

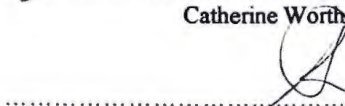


Catherine Worth

date

30/3/04

Secretary



Sue Rose

date

30.3.04,

**ARTS IN ACTION INC**

**COMMITTEE REPORT**

In accordance with section 35 (5) of the Associations Incorporations Act (SA) 1985, the Committee of Arts In Action Inc hereby states that during the financial year ended 31<sup>st</sup> December 2003;

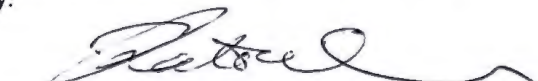
- 1 no officer of the association;
- 2 no firm of which an officer is a member; and
- 3 no body corporate in which an officer has a substantial financial interest

has received or become entitled to receive a payment or any other benefit as a result of a contract between the officer, firm or body corporate and the association, except for the following:

S Maley salary \$38,107.23, relocation costs \$3,500, health fund contribution \$820, per diems \$520  
J Boase salary \$22,372.63, per diems \$270, P Rix fees \$4000, per diems \$400

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

President

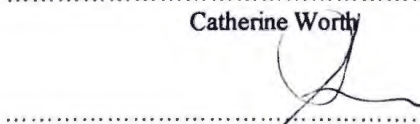


Catherine Worth

date

30/3/04

Secretary



Sue Rose

date

30.3.04,

## Arts in Action Board Members

President	Catherine (Kat) Worth
Vice President	Karen Dawe (retired Feb 04)
Treasurer	Claire Witham
Secretary	Sue Rose
	Neil Lillecrapp
	Katrina Sedgwick (retired Mar 04)
	Quentin Kenihan
	Pat Rix
Public Officer	Jayne Boase
	Susan Maley

## Arts in Action Staff Members

General Manager	Jayne Boase
	Deidre Williams (Apr – Sept 04)
Artistic Program Director	Susan Maley
Administration Officer	Sandy Craig

## Contact

Arts in Action Incorporated  
101 Halifax Street  
Adelaide SA 5000

Tel +61 8 8224 0799  
Fax +61 8 8224 0709

Email [artsinaction@senet.com.au](mailto:artsinaction@senet.com.au)

[www.artsinaction.asn.au](http://www.artsinaction.asn.au)

**Arts in Action gratefully acknowledges the funding and support of the following organisations**

Australia Council for the Arts  
The Government of South Australia through  
Arts SA  
Department of Human Services  
Health Promotion through the Arts  
South Australian Tourism Commission  
Festivals Australia  
Family and Community Services  
National Australia Bank  
Community Benefit SA  
Adelaide City Council  
SPARC Disability Foundation  
City of Port Adelaide and Enfield  
City of Mitcham  
Office of Recreation and Sport  
Drug and Alcohol Services Council  
South Australian Writers Centre  
Flinders University  
University of South Australia  
Australian Network for Art and Technology (ANAT)  
Songwriters Composers & Lyricists Association (SCALA)  
Community Arts Network SA (CAN)  
South Australian Museum  
Leisure Options Clare  
Country Arts SA  
Community Bridging Services  
Tutti Ensemble  
Media Resource Centre  
Brian & Viv Tonkin of the Governor Hindmarsh Hotel  
Heta Incorporated  
Deloitte Touche Tohmatsu  
Australia Business Arts Foundation  
DADAA Disability in the Arts Disadvantage in the Arts Australia  
Fox Creek Wines  
Balaena Cafe  
Five Star Graphix  
& the many individuals who kindly contributed throughout 2003